

South Hampton

Architectural/Landscaping Change Request Form

Name: _____ Phone: _____ Date: _____
Address: _____

Please fax, email or mail requests to Cara Woosley(cwoosley@pjmorgan.com) at PJ Morgan Real Estate. Submit a complete set of plans, including a City building permit if required*, with this application. You may not commence work on your proposed improvement or addition until you have received the approval to proceed.

I hereby request approval of the following improvements to lot/home (Describe the proposed improvements and attach plans, showing type, style, quality, dimensions, materials, color and location.):

Will you require a permit in order to complete the improvement? Yes No

Contractor name: _____

Proposed date of construction: _____

Signature of Homeowner: _____

Please be advised that South Hampton Association will not be responsible for any damages that occur from the proposed improvement.

*****Do not write below this line*****

Board of Directors:

Approved

Denied

More information needed

Comments: _____

This proposed project requires a Building Permit from the City and a copy is to be provided to the board prior to construction Yes No

Authorized Signature: _____

Date: _____