

Westin Hills Townhome Association

Architectural/Landscaping Change Request Form

Name: _____ Phone: _____ Date: _____
Address: _____

Please fax, email or mail requests to Cara Woosley at PJ Morgan Real Estate. Submit a complete set of plans, including a City of Omaha building permit*, with this application. You may not commence work on your proposed improvement or addition until you have received the approval to proceed.

I hereby request approval of the following improvements to lot/home (Describe the proposed improvements and attach plans, showing type, style, quality, dimensions, materials, color and location.):

Will you require a permit in order to complete the improvement? Yes No

Contractor name: _____

Proposed date of construction: _____

Signature of Homeowner: _____

Please be advised that Westin Hills Townhome Association will not be responsible for any damages that occur from the proposed improvement.

*****Do not write below this line*****

Board of Directors:

Approved

Denied

More information needed

Comments: _____

This proposed project requires a Building Permit from the City of Omaha and a copy is to be provided to the board prior to construction Yes No

Authorized Signature: _____ Date: _____

*Refer to the City of Omaha Website for information regarding Building Permits
<https://permits.cityofomaha.org/frequently-asked-questions>