

Westin Hills Townhome Owners Association
Board of Directors Meeting, December 12, 2018
Attending: Ed Honig, Richard Furst, Cara Woosley, Zachary Ahlf

MINUTES

1. Minutes from November 12th meeting were approved for posting on the *PJ Morgan* website.
2. Zachary reviewed the financial results through November and provided a forecast view through the end of year along with presenting the final 2019 budget approved in our November meeting. Ed will redeem the CD coming due on 12/23/18 and work with Zachary to obtain a better interest rate on a new CD placed with Edward Jones. The current invoices were reviewed, discussed and approved for payment. These included one from our attorney for Lien maintenance related to a delinquent account. Cara will speak with the attorney regarding the need to update the Lien for 2019 and also about seeking to collect on the account.
3. Ed and Richard voted approval appointing Richard to complete Lee Schaller's remaining term on the Board effective 1-1-19 through 12-31-19. Richard will complete his regular 3 year elected term on 12-31-18.
4. Ed led a discussion to establish the Board's goals and objectives for 2019 and the accomplishments from 2018. He will present these at the annual meeting.
5. Cara reported on the status of our contact list and directory of members. Currently, we have good information for all but 9 units. She will email to the Board the missing unit information she has. Cara will email a revision of the "Services Exception Request" form to the Board for review.
6. The Board agreed to meet on January 11th, 3 PM, at Ragazzi's Pizza restaurant to look over the facilities for our annual meeting and to go over final preparations for the meeting scheduled for January 15, 2019, 6-8 PM.
7. Meeting adjourned, respectfully submitted by Richard Furst, Secretary.