

Westin Hills Townhome Owners Association Board of Directors Meeting

November 12, 2019

Attending: Ed Honig, Lee Schaller, Richard Furst, Zachary Ahlf, Cara Woosley and staff

MINUTES

1. Approved the October meeting minutes; then Zachary reviewed the financial results through October, forecasts through the end of year, and presented the 2020 Budget for final review and approval. The Board accepted his reports and approved the budget as presented. Liens have been placed on two member LOTS with expectations of collecting the full amounts in arrears as soon as possible. Currently, Zach reported that all members are paying Fees monthly with a regular few paying late but within 20 days and some paying in advance as well.
2. Ed reported on the CD he rolled over at Cobalt FCU and presented options for the CD maturing this November. The Board discussed the options and Ed will report next month on the outcome.
3. All invoices were presented and approved and checks signed. Ed will sign the Best Lawns check later since the printed invoice was not yet available at the beginning of the meeting. The Board discussed the invoicing practices of Best Lawns and Cara reported concerning her conversations with Cliff and a letter she sent him.
4. Cara reviewed the Newsletter which had been delayed due to difficulty finalizing the annual meeting location. The Board approved the location and dates and the Newsletter is now scheduled for issue by the end of the week.
5. The Board approved the following schedule for the election of a Director to replace the retiring Lee Schaller as follows: Nov. 12th issue email and letters requesting nominations; Dec. 20th candidate submissions due back to Cara; Ballots mailed out on January 2nd and due back January 17, 2020. Annual meeting is January 21, 2020 at the "PorkyButts" restaurant meeting room from 6-8 PM where the election results will be announced.
6. Ed presented a preliminary list of Goals and Objectives for 2020 and these were discussed and clarified for further review in upcoming meetings as needed. One item was added regarding the expiring lawn and snow contract (expires March 31, 2021).
7. Future Board Meeting dates were established: Jan. 14th, Febr. 11th, March 10th.
8. There being no further business come before the board, the meeting was adjourned.
Respectfully submitted, Richard Furst, Secretary.