

THE LOFTS AT
SoMa

July 7, 2014

Move-In/Move-Out Policy

EFFECTIVE IMMEDIATELY

In an effort to preserve the beauty of our building in which we all share an interest, a new move-in/move-out policy has been established. A deposit check of \$250.00 and this form must be submitted to **PJ Morgan Real Estate, Attn: Ann Kinder, 7801 Wakeley Plaza, Omaha, NE 68114**, forty-eight (48) hours in advance of your move-in or move-out dates. Elevator pads, which are stored in the storm shelter in the garage, must be used to protect the elevator walls during your move. An inspection of the walls, floors, lobby, common area hallways and elevator will take place once we have been notified that you have finished moving ALL of your items. If no damage to the premises is identified, your deposit check will be returned. Failure to turn in a deposit and move without notification will result in the cost of repairing any damages being charged directly to your account.

Building repairs are a cost to the Association and elevated costs means higher assessments. Your neighbors will be grateful for the extra care that you took while moving and your efforts will result in lower costs for you and the Association. Your cooperation is greatly appreciated.

Owner/Tenant

Date

Owner/Tenant

Date