

TREGARON RIDGE OWNERS ASSOCIATION ARCHITECTURAL & LANDSCAPING APPROVAL PROCESS AND REQUEST FORM

The outside appearance at each condo must remain uniform to each condo as stated in the Tregaron Ridge Condominiums rule and regulations. Section 6.01 of the Bylaws allows an Owner to request landscaping changes (including gardening or planting trees) or changes to the exterior of a building (including hanging anything from the walls or balconies).

The Architectural/Landscaping Form **MUST** be completely filled out and submitted to the Board of Directors by the Unit Owner. Approval of the request is required before any exterior work may be performed. All proposals must be completed on legal or letter paper. A full scope of work needs to be provided including the type of work being requested, materials being used, color, dimensions, location, and type of tree/shrub and the information of the person and/or contractor performing the work. Provide at least 30 days for approval of the request.

If your request is approved, an approval letter will be sent to you along with a signed copy of the request form showing a board member's signature and the approval box will be checked.

TREGARON RIDGE OWNERS ASSOCIATION
Architectural / Landscaping Change Request Form

Date: _____ Phone _____

Name: _____

Address: _____

Please submit a complete set of plans with this application. You may not commence work on your proposed improvement or addition until you have received the approval to proceed.

I hereby request approval of the following improvements:

(Describe the proposed improvements and attach plans, showing type, style, quality, dimension, materials, color, tree/shrub and location.)

Please be advised that Tregaron Ridge Owners Association will not be responsible for any change/damage to common area, sprinkler system, or drainage and that any repairs will be at the expense of the Homeowner.

To be constructed by: _____

Proposed date of Construction: _____

Signature of Homeowner: _____

***** DO NOT WRITE BELOW THIS LINE*****

Comments:

Board Signature: _____

APPROVED DENIED MORE INFORMATION NEEDED

Please fax, mail, or e-mail request to:

P.J. Morgan Real Estate

7801 Wakeley Plaza

Omaha, NE 68114

402-397-7775 (Office)

402-397-6065 (Fax)