

Leawood Townhome Association - Meeting Agenda

MEETING INFORMATION

Date:	10/18/17	Location:	Michael's Place
Time:	7:00 PM		
Attendees:	Michael Shaw, Tom Monahan, Cheryl Welding, Heidie Kulas, Bill Cox, Ashley Ellen Carey, Anne Ream & Kathy Betts		

Follow up on Action Items from Previous Meeting	Responsible	Due Date
1. Kathy Betts discussed with the Board what resources are available to the HOA. For more detail, please reference the minutes from the 09.19.2017 HOA meeting.	N/A	N/A
2. Preparing a short and long term budget for the HOA. Lawn care / snow removal bids were sent out over the weekend of 10/14 and 10/15 and four Board Members, Kathy and siding contractor met on 10/09 to review each unit for siding damage. The budget is to be completed once the bids	Michael Shaw/Kathy Betts	12/1/17
3. Creating a capital budget for siding and tree trimming. Same as above # 2.	Michael Shaw	12/1/17
4. Obtaining snow and lawn care bids for FY2018. Bids are expected to be received prior to the 10.18.2017 HOA meeting.	Kathy Betts	10/18/17
5. General Contractor to be assigned on remaining insurance claims to be monitored and paid. Kathy has been working with American Family Insurance on settling the insurance claims. However, we have had some communication issues when reaching out to the contractors.	Kathy Betts	Ongoing - TBD
6. Follow up on roof damage from the July hail storm with the insurance company.	Kathy Betts	Ongoing - TBD

<p>Kathy has been working with American Family Insurance on settling the insurance claims. However, we have had some communication issues when reaching out to the contractors.</p> <p>7. Re-assigning the CD held at First National Bank from Bill Collins to the new Board.</p>	Kathy Betts	Pending
Agenda Items	Responsible	Due Date
<p>1. Lawn care / snow removal bids will be voted on at the 10.18.207 HOA meeting. Moving forward, a list of contractors will be collected and saved for bids in future years.</p>	Board	10/18/17
<p>2. Discuss findings to date on the preparation of the short/long term budget.</p>	Michael Shaw	12/1/17
<p>3. Capital budget for siding and treet trimming. This is pending until the sididng estimates are received and reviewed.</p>	Michael Shaw	12/1/17
<p>4. Provide an update on the insurance claims filed from the June storm.</p>	Kathy Betts	TBD
<p>5. Provide an update on the insurance claims filed from the July storm.</p>	Kathy Betts	TBD
<p>6. Send a notice to homeowners to recruit possible volunteers for trimming down the nine trees that were cut to 10 feet this past summer.</p>	Kathy Betts	TBD

OTHER NOTES OR INFORMATION

1. Discuss what options are available to the Board in retrieving the HOA documents and put it up to a vote.