



Westin Hills Townhome Association
Architectural/Landscaping Change Request Form (ACR)

Date: _____

Phone: _____

Name: _____

Address: _____

Please submit a complete set of plans, including a City of Omaha building permit, if required*. You may not commence work on your proposed improvement or addition until you have received the approval to proceed.

I hereby request approval of the following improvements to lot/home:

(Describe the proposed improvements and attach plans, showing type, style, quality, dimensions, materials, color and location.)

Please be advised that Westin Hills Townhome Association will not be responsible for any damages that occur from the proposed improvement.

To be constructed by: _____

Proposed date of construction: _____

Signature of Homeowner: _____

*****Do not write below this line*****

Board of Directors

Approved

Denied

More information Needed

Comments: _____

This proposed project requires a Building Permit from the City of Omaha and a copy is to be provided to the board prior to construction Yes No

Authorized Signature:

Please fax, email or mail request to Ryan Liberty, PJ Morgan Real Estate Date

*Refer to this City website for information regarding Building Permits.

<https://permits.cityofomaha.org/frequently-asked-questions>