

Walnut Ridge Homeowners Association

Architectural/Landscaping Change Request

Date: _____ Name: _____

Address: _____ Phone: _____

Please submit a complete set of drawings/plans with this request. Do not commence work on your proposed improvement or change until you have received approval to proceed. Allow a minimum of 30 days for Board approval. Allow up to an additional 30 days when more information is requested.

Describe the proposed improvements and attach plans, showing type, style, quality, dimensions, materials, color and location. Attach additional sheets if necessary. I hereby request approval to make the following improvements or changes to lot/home:

State Law requires "Diggers Hotline" is called before any soil is dug into. Date contacted _____

Person or company doing the project: _____

Proposed date of Construction: _____ Approximate completion date: _____

Signature of Homeowner: _____

*****Do not write below this line*****

BOARD OF DIRECTORS () APPROVED () DENIED () MORE INFORMATION NEEDED

COMMENTS: _____

Board Signature: _____ Date: _____

Please send requests to:
Liz Otto
7801 Wakeley
Omaha, NE 68144
Email: eotto@pjmorgan.com
Fax 402-397-6065; Phone 402-397-7775